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IASA GUIDELINES

To simplify and fasten the editorial process on the manuscripts, we kindly ask the Authors to accurately follow the IASA guidelines.

Deadline: 30th of June of each year.
Manuscripts must be submitted in a MSWord (.doc or .docx) PDF format by email to the following address: redazione@scuoladiatene.it.

-Font: Garamond.
-Heading: ALL CAPS; font size, 15 pt.
-Author: Name Surname; *affiliation*; *mail address*; font size, 11 pt.
-Abstract: three versions (max. 200 words each), one in English, one in Italian, and one in Greek; font size, 11 pt.
-Keywords: 5 keywords in English, Italian, and Greek; font size, 11 pt.;
-Text: 11 pt font size and 1.5 line spacing for the main text; 9 pt. font size and single spacing for footnotes.
-Subheads: SMALL CAPS and 11 pt. font size for the first level; small letters and 11 pt. font size for the second level.
-Bibliography: 11 pt. font size, single spacing, and one line left blank between each reference.
-List of illustrations:
  Fig. (number). Caption: font size, 10 pt.

Length of the text: max. 6000 words (with footnotes but without bibliography).

Foreign words

Foreign words must be in italics (except for those that are likely to be familiar to the reader). Words and texts in Latin must be in italics; for ancient Greek, use the Greek alphabet (see *infra*, "Other information").

Numbers

Use numerals for dates and exact measurements. Use numerals preceded by the relevant abbreviation for measure units. Use numerals or letters for quantities. Use letters in all other cases. For decimals use dots: e.g. cm 1.10.

References

References must be quoted in footnotes, according to the following guidelines:
SURNAME, year, page numbers (without p., pp.).
Non contiguous pages must be separated by a comma.
Successive references must be separated by a semicolon.
E.g.: CALDELLI 2005, 70-71; CALDELLI 2005b.
    CALDELLI 2005, 70, 73.

In contributions by two authors, the SURNAMES are separated by a hyphen, preceded and followed by a single space:
E.g.: DAUX - HANSEN 1987, 126-133.

The name of the first author and *et alii* should be used when citing a work with three or more co-authors:
E.g.: BALDINI *et alii* 2012.

Use "a," "b," etc., if more than one work in the same year by the same author is cited:
E.g.: CALDELLI 2005a and CALDELLI 2005b.

Ancient sources must be quoted according to the abbreviations used in the Liddel Scott-Jones Dictionary for Greek authors and the *Thesaurus Linguae Latinae* for Latin authors. The name of the author must be in small letters and the title in italics, without spaces:
E.g.: PHLEG.*Fr.Hist.* 257.36.
Use commas followed by a single space to quote different parts of the same cited work and semicolons to quote different works by the same author:
E.g. AESCHIN.*Tim.* 10, 12; *Socr.* fr. 5 Krauss.
Use semicolons to separate references to different authors:
E.g. PHLEG.*Fr.Hist.* 257.36; AESCHIN.*Tim.* 10.

Cross-references

Avoid cross-references if possible. For the footnotes use the formula: see fn. or fnn.

Bibliography

Abbreviations for journals must be in italics, according to the list provided within the *Année Philologique*, integrated with that in the *American Journal of Archaeology.*

Journal articles:
CALDELLI M.L. 2005, «*Eusebeia* e dintorni: su alcune nuove iscrizioni puteolane», *Epigraphica* 57, 63-83.
ENGELMANN H. - IÇTEN C. 1995, «Inschriften aus Ephesos und Metropolis», *ZPE* 108, 88-94.

Articles within conference proceedings or edited volumes:
DUVAL N. 1991, «L'introduction des couronnes métalliques et des "cylindres de prix" en Occident d'après l'Histoire Auguste», G. Bonamente - N. Duval (éd), Historiae Augustae. Colloquium Parisinum. *Atti dei Convegni sulla* Historia Augusta, I (Chantilly, June 2-4 1990), Macerata, 171- 182.

PENSABENE P. - LAZZARINI L. 2005, «Marmi, pietre colorate e maestranze a Creta in età imperiale*»*, M. Livadiotti - I. Simiakaki (a cura di), *Creta romana e protobizantina. Atti del congresso internazionale* (Iraklion, 23-30 settembre 2000), Padova, 763-786.

BONNEFOND M. 1987, «Transferts de fonctions et mutation idéologique: le Capitole et le Forum d'Auguste», *L'Urbs: espace urbain et histoire (Ier siècle av. J.-C. - IIIe siècle ap. J.-C.). Actes du colloque international de Rome* (8-12 mai 1985), Rome, 251-278.

The complete list of the authors, with surnames separated by hyphens, should be provided for multi-authored contributions that are abbreviated in the footnotes with the formula *et alii*: BALDINI *et alii* 2012 will be quoted as

BALDINI I. - COSENTINO S. - BALDINI I. -MARSILI G., «Gortina, Mitropolis e il suo episcopato nel VII e nel VIII secolo. Ricerche preliminari», *ASAA* 90.3, 2012, 239-312.

Indications concerning editors and places of publication must be in the original language of the quoted book:

E.g.: (a cura di) for volumes in Italian; (ed., eds.) for volume in English; (επιμ.) for volumes in Greek; (éd) for volumes in French; (Hrsg.) for volumes in German.

Monographs:

KÖNIG J. 2005, *Athletics and Literature in the Roman Empire*, Cambridge.

Collective volumes:

DAUX G. - HANSEN E. 1987, *Le Trésor de Siphnos*, (FOUILLES DE DELPHES 2.2), Athènes.

Corpora:

CMRDM = E. Lane, Corpus Monumentorum Religionis Dei Menis, voll. I-IV, Leiden, 1971-1981.

DNO = S. Kansteiner *et alii* (Hrsg.), *Der Neue Overbeck. Die antiken Schriftquellen zu den bilden den Künsten der Griechen*, voll. I-V, Berlin 2014.

Catalogues of exhibitions:

LA ROCCA E. 1995, «Il programma figurativo del Foro di Augusto», E. La Rocca - L. Ungaro - R. Meneghini (a cura di), *I luoghi del consenso imperiale. Il Foro di Augusto. Il Foro di Traiano*, Catalogo Mostra (Roma, 20 aprile – 20 novembre 1995), Roma, 74-87.

HEMINGWAY S. 2017, «Noble steeds: the origins of the horse in Greek art», P. Schertz – N. Stribling (eds.), *The horse in ancient Greek art*, Catalogue of the Exhibition, (Middleburg - Virginia, September 9 2017-January 14 2018; Richmond - Virginia, February 17-July 8 2018), New Haven – London, 11-21.

Illustrations

Illustrations must be in a TIFF or a JPG format. Files must have a minimum resolution of 600 dpi for drawings, maps, and plans and a minimum resolution of 300 dpi for photos. Every file must be labeled with the author's Surname and a number: e.g. Rossi_1.tiff.

Reference to figures in the text must be in brackets and the first letter must be capitalized: E. g. (Figs. 3-6).

When submitting a manuscript, the author should also include a specific form concerning images' copyright. The form can be downloaded from the website of the Italian School and must be filled out and signed by the author before submission.

Abbreviations

H.	height
chpt./chpts.	chapter, chapters
cm	centimeters
col./coll.	column/columns
diam.	diameter
Ead.	*eadem*
ed.	edition
e.g.	*exempli gratia*/ for example

etc.	*et cetera*
Fig./Figs.	figure/figures
fn., fnn.	footnote/footnotes
fr., frr.	fragment/fragments
ibid.	*ibidem*
Id.	*idem*
i.e.	*id est*
inv.	Inventory number
W.	width
L.	lenght
max./min.	maximum/minimum
m	meter
ms., mss.	manuscript, manuscripts
No./Nos.	number/numbers
scil.	*scilicet*
suppl.	supplement
s.v.	*sub voce*
T.	toumb
Tab./Tabs.	table/tables
vol./voll.	volume/volumes

Other information

Compass directions must be abbreviated as N, S, E, and W and must be separated by a hyphen when they indicate a direction (e.g. N-S street). No hyphen should be included when locations are indicated (e.g. NE angle).

Use of quotation marks:

«for short citations»

"for single words or groups of words that need to be highlighted".

Tab(s). and Fig(s). should be capitalized when they refer to tables and figures included within the submitted manuscript; they should be lowercase (fig., tab.) in all other cases.

E.g. Tab. I, but LUBERTO 2015, tab. I.

The Garamond font can be freely downloaded from Google Fonts ("EB Garamond": https://fonts.google.com/specimen/EB+Garamond?selection.family=EB+Garamond).

The use of the Garamond font is recommended also for Ancient Greek terms with polytonic accents.